

October 2006

College of Education
PO Box 5774, Flagstaff, AZ 86011
<http://coe.nau.edu/aci/>

Office of Academic Assessment
PO Box 4091, Flagstaff, AZ 86011
<http://www.nau.edu/assessment>

Northern Arizona University NCATE Update

Upcoming Workshops

Using TaskStream to Create, Deliver, and Collect Data for Outcomes-Based Rubrics

Friday, November 3
8:30 am to noon
COE Room 211
RSVP by Thursday, Oct. 26
to Laura.Theimer@nau.edu

Topic TBA

Friday, December 1
8:30 am to noon
COE Room 211
RSVP by Monday,
November 27

Materials from the following workshops can be found at: http://coe.nau.edu/aci/gen_resources/index.html

Workshop #1: Deciphering SPA Requirements

Workshop #2: Building Rubrics that Align with Standards & Documenting Candidates' Effects on Student Learning

NAU NCATE Contacts

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Current Task in the NCATE Timeline: Coding Rubrics for Specific Standard, SPA, and Unit Alignment

Can you answer "yes" to the first three questions below? If so, your program is on track for timely implementation of the assessment plan next spring:

1. Has your program aligned professional and state standards to components in course syllabi and signature assignments?
2. Have the individual rubric components been coded to content standards, SPA components, and unit standards?
3. Have you completed or are you in the process of completing the Rubric Outcomes Alignment Table found at http://coe.nau.edu/aci/gen_resources/index.html for each signature assignment? If so, skip to question #4.

If you are not familiar with this rubric model, and/or were not able to attend the October 13 workshop to learn about it, you can access information from the web-streamed version of the workshop. This can be found at: http://coe.nau.edu/aci/gen_resources/index.html

The information collected in this table is crucial to the system's ability to generate reports that will effectively inform faculty of their candidates' attainment of the standards the assignments were designed to evidence.

4. By when should these tables be completed? This table, as well as rubrics for signature assignments, should be submitted to Paul Alley via TaskStream no later than **December 1**.

Questions? Please contact Kathy Hildebrand, Cynthia Conn or Paul Alley

Don't Delay...Start Writing Your Program Report Now

• Why begin now?

You will become aware of the requirements of your program report while you develop your program's assessment plan, thus allowing you to make sure assessment and report components are aligned. You will also be able to confirm that the necessary data collection mechanisms are in place and are accurate. This will reduce the chance of having to backtrack later on.

• What can be written at this point?

Sections I, II, III, and IV (except item 3 and 5.c.) and Attachments A and B. These sections do NOT require data and are essentially your program's assessment plan.

Sections IV 3, 5.c., and V are the ONLY items that require data, analysis, and results. Programs are encouraged to add this information to the report as it is collected.

Assessment & Program Report Examples

- Are you wondering what a program report looks like?
- Would you like confirmation that your assessments are capturing the necessary information for your program report?

If so, there are resources available to you. Located on NCATE's website is a listing of assessment and program report examples. The assessment examples are typically taken from program reports and contain information regarding the instrument as well as how the data was reported.

The listing currently includes examples for reporting the following types of data:

- Dispositions Survey
- Licensure Test
- Safety Assessment
- Content-based Portfolio Assessment
- Student Teacher Evaluation
- Student Learning Assessment (teacher work sample)
- Lesson Plans

These examples can be found at:

<http://www.ncate.org/institutions/assessmentExamples.asp?ch=90>

Additionally, a variety of examples of how Sections I, IV, and V were written are also provided. These examples are taken from several different SPA reports submitted from seven different institutions of higher education. The SPAs represented include:

- Council for Exceptional Children (CEC)
- Educational Leadership Constituent Council (ELCC)
- National Association for the Education of Young Children (NAEYC)
- National Council for Social Studies (NCSS)
- National Middle Schools Association (NMSA)
- Teachers of English to Speakers of Other Languages (TESOL)

These examples can be found at: <http://www.ncate.org/institutions/ExpGmRepSection.asp?ch=90>

Other sample SPA reports specific to program area might be available on the specific SPA website – check your SPA website to find out if this is available.

Support Resources for NAU TaskStream Users

Are you new to TaskStream and curious about how to get started? Your first stop should be NAU's Portfolio Project website where faculty and students can find animated tutorials, guides, signup information, program enrollment codes, and more.

The Electronic Portfolio Project website can be located at: <http://portfolio.coe.nau.edu>. Students can locate tutorials and guides in the "Student Resources" area, and faculty can locate similar resources in the "Faculty Resources" area of the Portfolio Project website.

Faculty should begin by reading the "Faculty TaskStream Overview" available for download in the "Faculty Resources" area of the Portfolio Project website. After reading the overview, faculty are encouraged to participate in the "Online TaskStream Workshop for Faculty" which provides animated tutorials on many aspects of TaskStream.

TaskStream's Mentoring Services provides direct technical support for all TaskStream subscribers. Live telephone support is available M-F during regular business hours at 1-800-311-5656. Users can also submit support requests via email through the Help section of TaskStream's website.

TaskStream maintains a comprehensive index of guides and tutorials available for download through TaskStream's Help section. TaskStream's Help resources can be located by clicking on the Help link in the left-hand menu of TaskStream's website (NOTE: you must be logged in to access the help section).

If you or your students are ever unsure about who to ask, or where to turn for information about TaskStream, representatives from NAU's Electronic Portfolio Project are happy to assist directly via email or phone. Paul Alley can be reached directly using the following contact information:
Email: Paul.Alley@nau.edu
Phone: (928) 523-9434

Graduate Program Requirements

Most graduate or "advanced" programs that prepare majors to work in schools do not have a specific SPA report to write, but they still fall under the umbrella of the NAU Education Unit. This means that specific data collection points need to be in place, fieldwork experience needs to be defined, and a system of data collection needs to be established. If faculty members from your program have not been involved in these conversations, please contact Kathy Hildebrand as soon as possible.