



Northern Arizona
University
College of Education

Office of the Dean

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Dean's Research Grant Program, Spring 2009
2009 Award Principles (12/8/08)

Introduction

We have arranged for limited additional funds (up to \$15,000) this semester to support faculty research activities. We are employing a modified version of the principles applied to distribute similar funds in 2007-08.

Personnel Eligibility

Full-time employees with faculty status in the College of Education. Faculty members who were not funded in the previous cycle are especially encouraged to apply.

Funding Opportunities

Funds will be provided to departmental accounts for reimbursement of designated research expenses incurred after January 1, 2009, and before July 1, 2009. Funds may be used only for expenses related to conducting research. Examples of such expenses include the following: software or hardware acquisition (equipment purchases will be subsequently housed in the Faculty Research Center for future use), postage, instrumentation, participant stipends, and so on. Expenses that are not allowed include dissemination activities (e.g., costs associated with presenting results), travel expenses, dissertation research and personnel. We expect awards to average \$1,000, with a range of \$200 to \$3,000.

Application Process

1. Faculty members submit a letter of application to their department chair, whose approval indicates this is consistent with the Statement of Expectations. Applications are due January 16, 2009.
2. The application letter must include the following elements (no more than two pages in total):
 - a) Abstract of the proposed research, including the methodology and research question.
 - b) Statement of the relationship of the project to the COE conceptual framework and/or goals.
 - c) Specific support request, including item(s), relation to study (justification), cost, and time line for the need.

3. Chairs will forward approved applications to the dean's office by January 23, 2009, for consideration by the FRC review team.
4. The Faculty Research Center (FRC) will convene a committee of departmental representatives to examine applications and recommend to the dean to fund or not fund the project based on the following general criteria:
 - a) Research is well designed and feasible;
 - b) Research has clear relation to the conceptual framework/goals of the college;
 - c) Specific request for support is consistent with guidelines for eligibility and use provided above.
5. The research expenses must be incurred in FY 09 (thus, these funds are not to support projects for FY 10 and beyond).

Report Process

By the end of the fall semester following the year of a grant (in this case, December 2009), recipients must provide the dean's office and the Faculty Research Center a report of the outcomes of the funded project (for ongoing projects, a progress report related to the funding) for dissemination on the college web site.