



NORTHERN ARIZONA
UNIVERSITY
Distance Learning

www.nau.edu/distance

COHORT APPLICATION



M.Ed. in Elementary Education with Reading Endorsement

NAU-Paradise Valley Campus
18401 North 32nd Street
Building M-East, 2nd Floor
Phoenix, AZ 85032

(602) 493-2732

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January 17, 2008

We are excited to inform you that the NAU-Paradise Valley office will be starting a cohort for the M.Ed. in Elementary Education with Reading Endorsement program beginning Fall 2008.

What is a cohort?

A cohort is a group of students who begin and work through their degree program together. They encourage each other, study together, and maybe even work professionally together. In a cohort your plan of study, including the progression of classes you will take over your entire degree, is mapped out ahead of time. As a result, you know just which classes you will take each term and when you can expect to complete your program.

Plan of Study

A Program of Study for the M.Ed. in Elementary Education with Reading Endorsement program can be found later in this packet. Any questions regarding the Program of Study can be discussed on an individual basis with an academic advisor.

How long will it take to earn my degree?

The program is designed so that a student can earn a master’s degree in just two years. The progression of classes for the cohort is outlined below:

COHORT COURSE SEQUENCE	
<p>Fall 2008 ECI 531-Foundations of Reading ECI 521-Questioning Strategies</p>	<p>Spring 2009 EDF 670-Philosophy of Education EPS 580-Human Development</p>
<p>Summer 2009 EDR 610-Introduction to Research ECI 541-Corrective and Remedial Reading</p>	<p>Fall 2009 ECI 551-Clinical Practice in Reading ECI 661-Admin. & Supervision of Reading Programs</p>
<p>Spring 2010 ECI 696-Professional Problems of Teachers ECI 675-Principles of Curriculum Construction</p>	<p>Summer 2010 BME 530-Foundations of Bilingual & ESL Instruction ECI 698-Graduate Seminar</p>

How often does the cohort meet?

Fall and spring cohort classes are scheduled in 8-week formats with classes meeting just one evening per week. Summer classes are scheduled in 4-week formats with classes meeting two nights per week. This format allows our students to focus on just one course at a time, finish their degree program in a reasonable amount of time, and still have time for work, home, and family obligations.

When and where do the cohort classes meet?

The cohort will begin in August 2008. Fall and spring semester classes will be held on Monday evenings, 5:00 p.m. to 10:00 p.m. Summer semester classes will be held on Monday and Wednesday evenings, 5:00 p.m. to 10:00 p.m. Classes will be held at a Cave Creek Unified School District* location yet to be determined.

*Location is subject to change based on classroom availability.

How much will it cost?

Northern Arizona University has one of the most affordable tuition rates in the nation. You can take a class or pursue an entire degree without breaking your budget. The current tuition rate is \$260 per credit hour.* Financial aid is available to those students who qualify.

In addition, NAU has developed a program to help you budget for educational expenses by offering a convenient way to spread fall and spring tuition charges over five interest-free installments. Plus, we now offer a three-month installment plan for summer. For more information about the payment plan, visit www.nau.edu/bursar. *Tuition rates subject to change

How do I apply?

To apply, follow the application steps found in this packet. If you have any questions regarding the application process, or would like to meet with an advisor to help you through the process, please contact our office at (602) 493-2732. Applications are due on or before **JULY 1, 2008**.

If you have any questions about our new cohort, please feel free to contact us. We would be happy to answer additional questions and provide additional information.

Cordially,

Cari Wilkins
Program Coordinator, Sr.

ELEMENTARY EDUCATION PROGRAM OVERVIEW

M.Ed. in Elementary Education with Reading Endorsement

A 36-credit hour extended coursework degree to enhance teaching skills in grades K-8. This program offers advanced courses in teaching methods, curriculum and related areas. To qualify for the Reading Endorsement, students must have a valid teaching certificate at the appropriate level, complete 15 hours in graduate reading courses, and have documented classroom experience. The required reading endorsement courses are embedded within the master's degree program of study.

APPLICATION INFORMATION

In order to pursue a M.Ed. in Elementary Education with Reading Endorsement, students must be admitted to the Graduate College and to the Teaching & Learning program; these are two separate processes. If you are applying online, partial application to the Teaching & Learning program is simultaneous with your application to the NAU Graduate Admissions Office. The most expedient and preferred way to be admitted to the university and to your program is by using the online admissions application available on the NAU Graduate College's web page found at <http://www.nau.edu/gradcol/indexgc.html>.

On rare occasions, some students may not be able to access the online application. In these instances, paper copies of the Graduate College Admissions Application may be printed out from the web page above. Should you choose to submit a paper copy, you will need to submit two applications: 1) Graduate College Admissions Application and 2) Program Application to the Teaching & Learning department. Paper copies of the department application materials can be obtained from your local NAU advisor.

To be admitted, you must complete the following **APPLICATION STEPS**:

- 1) Submit the following documents to your advisor:
 - **Cohort Student Interest Form** (found later in this packet).
 - **Program of Study** (found later in this packet). Fill in your name and sign. Your advisor will fill in your NAU ID numbers, sign and forward your Program of Study to the EDL office in Flagstaff. If you have questions about your Program of Study, please contact your advisor.
 - **Arizona State Department of Education Teaching Certificate.**

Mail or fax these documents to:

NAU-Paradise Valley
ATTN: Graduate Cohort Coordinator
18401 N. 32nd Street
Phoenix, AZ 85032
(602) 493-2730 (fax)

- 2) Complete the Graduate College Admissions Application and submit the necessary fee and documents (*ex. official transcripts, copy of driver's license*) to the address provided within the application. The Graduate College Admissions Application can be found at <http://www.nau.edu/gradcol/appoptions.htm>.
- 3) If you apply to the Graduate College online, the Teaching & Learning department will receive a copy of your Program Application. If you apply to the Graduate College using a paper form, you must also submit the Program Application to your advisor in paper form; your advisor will forward a copy to the Teaching & Learning department office.

Copies of all admission paperwork, including a fully signed Program of Study, must arrive in the Teaching & Learning office in Flagstaff before you register for your second semester of classes.

Students may be admitted into the Elementary Education master's program based on an undergraduate GPA of 3.0 or higher and professional interests that are consistent with the program. If you do not meet this requirement, you may elect one of the alternative admission routes specified later in this document, including "conditional" admission based upon completing 9 hours of graduate coursework applicable to the degree with a 3.3 GPA or higher. If you elect to seek admission through the coursework option, you must seek a change in admission status from "conditional" to "regular," through your advisor, as soon as you have completed the requisite 9 hours. Ideally, you should apply to the Teaching & Learning program before beginning course work. However, all admission paperwork must be completed and arrive in the Teaching & Learning office in Flagstaff before you register for your second semester of classes or your application file may be terminated.

Please note that no more than 9 hours of coursework taken as a non-degree student can be counted toward a graduate degree. It is important, therefore, if you were initially admitted through the Graduate College as a non-degree student, to complete your departmental application and notify the Graduate College that you are changing your status to "degree seeking" before you complete any classes after your 9th credit is earned.

If you have any questions about program admission or application procedures, please contact your local NAU advisor or the Teaching & Learning department on the Flagstaff campus. The Teaching & Learning office can be reached by calling (928) 523-2641.

ADMISSION REQUIREMENTS

1. Admission will be granted if the student has an undergraduate cumulative grade point average of 3.0 or higher.
OR
2. Admission will be granted if the student has an undergraduate GPA of 3.0 or higher in the last 60 hours of degree.
OR
3. Admission will be granted if the student scores at the 25th percentile or above on Miller's Analogies Test (MAT) or Graduate Record Examination (GRE).
OR
4. Admission will be granted if the student completes 9 approved hours from NAU with a 3.3 or higher grade point average.

Readmission: If a student misses three or more consecutive regular semesters (not including summers), he or she will need to apply for readmission to the university through the Graduate College. He or she may also need to reapply for admission to the EDL program. In this situation, students will be asked to re-submit all department application materials, a new Program of Study, and updates in contact information.

ADVISING

As a cohort student, you will need to work closely with your assigned advisor at your assigned campus. Your advisor will communicate with you via email about admissions, registration, and other advisement issues.

Your Program of Study should be followed carefully. Any exceptions should be approved in advance and in writing by your advisor. Your advisor must also approve any petitions to transfer credit from other institutions. Upon completion of all required coursework, students must apply for graduation; applications for graduation can be obtained from your advisor or from the Graduate College web site.

CHANGING EMPHASES WITHIN THE PROGRAM

Each emphasis within the M.Ed. in Elementary Education program has a distinct Program of Study listing the specific classes required for that emphasis. Any student wishing to move from one emphasis to another must meet with his or her advisor and submit a replacement Program of Study to supersede any previously-submitted Program of Study. A memo must also be sent to the Graduate College so the information can be updated on the LOUIE information system.

PROGRAM EXPECTATIONS

The following are guidelines to help you to understand our policies and know what to expect from our program:

- The syllabus for every course is reviewed by Northern Arizona University and approved as appropriate for graduate-level classes. Instructors are accountable to the university for following the syllabus outline of course requirements, meeting times, assignments, tests, and grading policies.
- Graduate study is time consuming. You can anticipate spending three or more hours of study, reading, and research for every hour you spend in the classroom. To earn three hours of academic credit, classes must meet for a minimum of 45 classroom hours. Take these demands seriously as you plan your academic schedule.
- Most graduate courses will have a research component. If your library skills are not current, you will need to reacquaint yourself with modern library practice. Becoming familiar with computerized library systems, how to access current periodicals and other basic research methods will be important to your success as a graduate student.
- Writing is a critical aspect of graduate study. Almost every course will contain some writing: research papers, article critiques, book reviews, position papers, and essay exams are commonly required.
- Individual and/or group oral presentations, class discussions, and consistent attendance will represent a substantial percentage of your grade in most classes.

F.A.Q.

Where can I get help for problems with class registration?

Please contact your assigned advisor for registration assistance.

What if the class I want is full?

Cohort students are always guaranteed a seat in their designated cohort classes. If you should fall out of sequence with the cohort, it is your responsibility to work with an advisor and select classes offered through open enrollment. If an open enrollment class is full, the student must get a capacity override directly from the instructor. The student should contact the instructor via email. If the instructor approves the override request, the student should forward the instructor's email to their advisor. Your advisor will register you for the class.

May I transfer credits from another institution or program into my master's program?

A maximum of nine (9) hours (25% of your total hours) may be transferred from another institution, but they must be relevant to your course of study and have been taken within the allowed six-year time period, or be part of a previously-completed master's degree. Also, they cannot have counted toward any part of an undergraduate program. Your advisor must approve any petitions to transfer credit from another university.

Are classes available to complete the master's degree entirely online?

No. The cohort program is designed to be delivered in-person. If you fall out of sequence with the cohort there are classes available online. You can find a complete listing of all online degrees and certifications offered by NAU by going to www.distance.nau.edu and clicking on "Academic Programs."

OTHER HELPFUL RESOURCES

For additional information, please refer to the following contact list:

<u>DEPARTMENT</u>	<u>WEB SITE</u>	<u>PHONE</u>
NAU	www.nau.edu	
NAU Distance Learning	www.distance.nau.edu	(800) 426-8315
LOUIE (Lumberjack's On-line University Environment)	www.nau.edu/louie	(888) 520-7215 (LOUIE Help)
Graduate College	www.nau.edu/gradcol	(928) 523-4348
College of Education	www.nau.edu/coe	(928) 523-2611
Teaching & Learning Department	http://coe.nau.edu/academics/inl	(928) 523-2641
Registrar's Office (Grades, Transcripts, Petitions)	www.nau.edu/registrar	(928) 523-2109
Office of the Bursar (Tuition, Fees, Payments, Tuition Payment Plan)	www.nau.edu/bursar	(928) 523-3122 (928) 523-1122 (Payment Hotline)
Financial Aid	www.nau.edu/finaid	(602) 728-9506 (Local) (928) 523-4951 (Flagstaff)
College of Education Scholarships	http://www4.nau.edu/cee/scholarships	
Arizona Department of Education	www.ade.state.az.us	

Mail or fax this form to:

NAU-Paradise Valley
18401 N. 32nd Street
Phoenix, AZ 85032
(602) 493-2730 fax

Personal Information (to be completed by student)

Full Name: _____

Nickname: _____

SSN: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

E-mail: _____

Employer: _____

Referred By: _____

Cohort: Elementary Education with Reading **Start Term:** FALL 2008

Program Information (to be completed by advisor)

Degree program: _____

EmpID: _____

NAU ID: _____

Advisor Assigned: _____

Campus: _____

Entered as Prospect: _____

Notes



**PROGRAM OF STUDY
MASTER OF EDUCATION
ELEMENTARY EDUCATION with Reading Endorsement**

Student Name: _____ Date: _____

Advisor's Signature: _____ S.S.# _____

APPROVED PROGRAM OF STUDIES--Courses selected with the approval of the advisor.

***Core Required Courses (12 hrs.) for Reading Endorsement. *Elective options (3 hrs.) for Reading Endorsement**

I. FOUNDATIONS:		
.....	EPS 605	Applied Educational Psychology (3 hours)
.....	EPS 580	Human Development
.....	EPS 610	Child Psychology (*EPS 580 prerequisite)
.....	EPS 611	Adolescent Psychology (*EPS 580 prerequisite)
.....	EPS 525	Introduction to Statistics (3 hours)
.....	EDR 610	Introduction to Research
.....	EDR 611	Action Research
.....	SOC 612	Sociology of Education (3 hours)
.....	EDF 500	Cultural Foundations of Education
.....	EDF 670	Philosophy of Education
.....	EDF 671	History of American Education
.....	EDF 672	Comparative Education
.....	EDF 673	International Education
.....	EDF 677	Educational Sociology
II. MAJOR FIELD:		
Reading		(6 hours)
.....	ECI 531	Foundations of Reading Instruction
.....	ECI 541	Corrective and Remedial Reading (ECI 531 prerequisite)
.....	ECI 551	Clinical Practice in Reading (ECI 531/541 prerequisites)
.....	ECI 651	Issues in Reading
.....	ECI 661	Administration and Supervision of Reading Programs
.....	ECI 671	Reading in Content Areas
Methods		(6 hours)
.....	ECI 551	Clinical Practice in Reading
.....	ECI 521	Questioning Strategies
.....	ECI 602	Advanced Children's Literature
.....	ECI 642	Modern Language Arts Instruction
.....	ECI 643	Modern Elementary School Mathematics
.....	ECI 644	Modern Elementary School Social Studies
.....	ECI 645	Modern Elementary School Science
.....	ECI 646	Diagnosis and Prescription in Elementary and Middle School Mathematics
Contexts		(3 hours)
.....	ECI 524	Seminar in the Development of Language:Young Children
.....	ECI 593	Multi-Age Education
.....	ECI 659	Instructional Problems in Junior and Middle Schools
.....	ECI 696	Professional Problems of Teachers
Curriculum Construction		(3 hours)
.....	ECI 620	Early Childhood Curriculum
.....	ECI 649	Problems in Elementary School Curriculum
.....	ECI 675	Principles of Curriculum Construction
Educational Specialties		(3 hours)
.....	ESE 510	Creativity and Giftedness in the Classroom
.....	ETC 547	Technology Integration in the Elementary Classroom
.....	ESE 548	Survey of Special Education
.....	BME 530	Foundations of Bilingual and ESL Instruction
Elective		(3 hours)
.....	Administration & Supervision of Reading Programs (not available for students doing thesis)
Capstone Experience		
.....	ECI 698	Graduate Seminar OR (3 hours)
.....	ECI 699	Thesis (Generally requires one semester residency fall or spring (6 hours)
TOTAL		(36 hours)

A Program of Study must accompany the application for admission to the program. At least fifty percent of your courses must be at the 600 level or above. In addition, you must be admitted to this degree program before taking your last 12 hours of graduate work.