

LIBERAL STUDIES COMMITTEE

Approved 10-12-07

Minutes

September 28, 2007

Attendees: Don Carter, Brandon Cruikshank, John Doherty, Jack Ferrell (via phone), Bruce Fox, Becky Garrison, Dayle Hardy-Short (presiding), Helaine McLain, Shelly Pleasants, Blase Scarnati, and David Sherry.

I. Approval of September 14, 2007 minutes

We did not have a quorum, so the vote was postponed until the next meeting.

II. Report on 9-14-07 General Education Articulation Task Force meeting – Dayle

Several community college representatives came to NAU to discuss our university diversity requirements. Their issues and concerns were discussed but no decisions were made. There will be a follow-up meeting some time in the future.

III. Update on alignment project – Dayle Hardy-Short

AIS has applied for an assessment mini grant and will be added to the fall 2007 realignment schedule. An LS liaison will need to be assigned. We need to get the call out to colleges and departments to start rounding out our list for Spring 08.

IV. Alignment Protocols Draft checklist – Bruce Fox

Bruce created a checklist to be used by the LS liaisons while assisting departments with their realignment process. Overall, the checklist was much appreciated by the committee, but a few improvements were suggested. This checklist is lengthy with information and examples. It was suggested that a more concise checklist be created to leave with the departments for their use. Bruce will revise the form and separate it out into shorter (for departments) and longer (for LS liaisons) versions, which he will present to the committee at the next meeting.

V. ENG 247 proposal

The committee discussed this course and went through the rubric together as a training exercise for new members. A subcommittee was created, which approved the ENG 247 course with one minor revision to clarify the AHI distribution block and learning outcomes. They will recommend approval by the full committee at the next meeting. Creating an example of a perfect syllabus for each distribution block was discussed. David Sherry will create one for Science; Dayle for SPW; and Brandon Cruikshank for a Lab Science.

VI. Checklist form for LS course proposals – Dayle

Dayle shared a hard copy handout of a draft form that she created. It is meant to serve as a guide to faculty for creating their syllabi. The committee members are encouraged to send suggestions and comments to Dayle via email.

VII. Search for director of composition – Dayle

Dayle read aloud an email from Karen Pugliesi regarding the search. If the committee members have any suggestions or recommendations, they can email her or Karen.

VIII. NCA meeting with site team.

Karen will be sending out invitations for meetings with the site team. She would like to convene a briefing on a Friday before the visit.

Adjourned

Remaining fall 207 meetings:

Oct 12, 26

Nov 9, 30

Dec 7