

**Liberal Studies Committee  
Meeting Minutes  
October 3, 2008**

**Approved 10-17-08**

Present Voting Members: T.S. Amer, Betty Brown, Doug Brown, Becky Garrison, Ryan Holder, Alyssa McKinley, Brent Nelson, Linda Robyn, Robert Rose (via phone), Vicki Ross, Blase Scarnati (presiding), and Todd Welch.

Present Ex-Officio Members and Guests: Don Carter, Greg Glau, Tom Paradis, Shelly Pleasants, Karen Pugliesi, and Melinda Treml.

Excused Voting Members: Cheryl St. George, Aregai Teclé, and Joseph Wegwert.

Absent Voting Members: James Leve

**I. Welcome, introductions, and issues**

- Blase Scarnati called the meeting to order at 3:03p.
- Linda Robyn volunteered to represent the Liberal Studies Committee on the University Curriculum Committee's Diversity Subcommittee.

**II. Acceptance of minutes**

The 9-19-08 minutes were approved with one minor correction.

**III. Jr. Level Writing & Sr. Capstone Rubrics**

Rebecca Garrison and Betty Brown volunteered to draft rubrics for junior level writing and senior capstone course reviews.

**IV. Review Subcommittees**

- Don Carter presented two possible options (Blackboard Vista and SharePoint) for subcommittee members to communicate with one another. Vista was chosen as the preferred method to try. Becky Garrison's subcommittee will be the first to use it and will share their experience with the committee. The use of a Flashlight survey tool may also be discussed at a future meeting.
- Members broke into subcommittee groups to work on reviewing their assigned syllabi. At the time the committee came back together no subcommittee chairs were prepared to make any final recommendations.

**V. Miscellaneous**

Blase, on behalf of the vice provost, announced that last night's summer reading program author/speaker Ishmael Beah was a huge success. Ardrey auditorium, as well as an overflow room in Adel Math were filled to capacity.

Meeting adjourned