

**Liberal Studies Committee
Meeting Minutes
October 9, 2009**

Approved 10-23-09

Present Voting Members: Betty Brown, Doug Brown, Rebecca Garrison, John Leung, Irene Matthews, Brent Nelson, Linda Robyn, Vicki Ross, Dennis Tanner, Kathleen Templin, Jin Wang, and Todd Welch.

Present Ex-Officio Members: Karla Brewster, Lauren Buck, Don Carter, Todd Firth, Greg Glau, Charles Hammersley, Kathryn Kozak, Tom Paradis, Blase Scarnati, and Melinda Treml.

Excused Voting Members: T.S. Amer, Robert Rose, and Joseph Wegwert.

Absent Voting Members: None.

- I. Welcome, introductions, issues – Linda Robyn**
The meeting was called to order at 3:05PM.
- II. Acceptance of minutes – Linda Robyn**
The 9-25-09 minutes were approved.
- III. Acceptance of LS proposals – Linda Robyn**
The committee discussed accepting LS proposals only from designated individuals in each college (generally the associate dean). Chair and curriculum committee signatures would still be required.
- IV. Liberal Studies Data – Melinda Treml**
 - Melinda walked the committee through a draft report titled “Infrastructure for the Distribution Area Requirement Part II: AY 2008-09, ” intending to provide the Committee with information about Distribution Area Courses, Sections, Enrollments and Capacity by Term (Fall, Winter, Spring, Summer), Course-Level, (100-, 200-, 300-level), and College (CAL, SBS, CEFNS, etc.).
 - The Faculty Survey will be piloted with the Liberal Studies Committee before the next meeting, and the Sub-Committee asks that all individuals on the Committee take the Survey and provide feedback on the amount of time it requires.
- V. Learning Subcommittee – Tom Paradis**

- Tom asked to confirm the continuation of the Learning Subcommittee, to be sure that everyone was satisfied with the subcommittee approach. Tom and Linda confirmed its membership and invited further participants.
- Including OAA staff, the subcommittee consists of 9 members: Todd Welch, Todd Firth, Eileen Mahoney, Blase Scarnati, Linda Robyn, T.S. Amer, Bruce Fox, Tom Paradis, and Melinda Treml.

VI. Subcommittee course review

At 3:50PM Ex-Officio members were excused while the course review subcommittees remained to review course proposals.

Meeting adjourned at 5:00PM.