

**Liberal Studies Committee
Meeting Minutes
April 9, 2010**

Approved 4-23-10

Present Voting Members: Betty Brown, Becky Garrison (via phone), John Leung, Brent Nelson, Linda Robyn (presiding), Robert Rose (via phone), Vicki Ross, and Jin Wang.

Present Ex-Officio Members: Greg Glau, Tom Paradis, Shelly Pleasants, Blase Scarnati, and Melinda Trembl.

Excused Voting Members: T.S. Amer and Todd Welch.

Absent Voting Members: Doug Brown, Chunhye Kim Lee, Irene Matthews, Dennis Tanner, Kathleen Templin, and Joseph Wegwert.

I. Welcome – Lind Robyn

The meeting was called to order at 3:10PM.

II. Acceptance of minutes – Linda Robyn

Minutes from the 3-5-10 and 3-26-10 meetings could not be approved because a quorum was not present.

III. Review and discussion of Survey letter draft – Linda Robyn

- Linda provided a draft thank-you letter to be sent to faculty who participated in the recent *Faculty Attitudes & Perceptions of the Liberal Studies Program* survey. The committee discussed the letter and offered suggestions for improvements.
- Linda will revise the letter and distribute it to the committee for approval before giving it to Karen Pugliesi for distribution to the participating faculty.

IV. Review and discussion of Subcommittee draft of Program Review Proposal – Tom Paradis and Melinda Trembl (office of Academic Assessment)

- The Learning Subcommittee presented a written proposal to the full Liberal Studies Committee, recommending that the Liberal Studies Program be placed into a periodic Program Review process. The proposal is a broad outline of purpose, scope, rationale, schedule, and questions to be addressed. The actual implementation of the program review would need to be planned by the entire committee and would require involvement by many individuals and groups outside of the LSC.

- The Learning Subcommittee is requesting that the full Liberal Studies Committee endorse the general concept of the proposal to implement a Program Review of the Liberal Studies Program, and to sanction the subcommittee to further develop the plan over the summer, to be re-proposed to the full committee at the beginning of the fall term.
- The committee discussed the proposal, but since a quorum was not present, did not vote on a formal endorsement. Linda will resend the proposal to the committee via email and ask each member to plan to vote at our next (and final for the semester) meeting, or if unable to attend, to send their vote to her via email.

Meeting adjourned at 4:00PM.