

CURRICULUM VITAE

MINA HAJIBANDEH

CONTACT INFORMATION

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EDUCATION

Ed W. Clark High School High School Diploma with Honors	Las Vegas, NV	June 2004
University of Nevada, Reno B.A. in Mathematics and Sociology with Distinction	Reno, NV	May 2008
University of Nevada, Las Vegas	Las Vegas, NV	(courses taken; no degree earned)

HONORS & AWARDS

B.A. with Distinction	May 2008
College of Science Dean's List	Spring 2006, Fall 2007
Millennium Scholarship Recipient	Aug 2004 – Present
Tyson Grant Recipient	Aug 2004 – May 2005
Blue & Silver Scholarship Recipient	Aug 2006 – May 2007
Bob Davis Scholarship Recipient	Aug 2007 – May 2008

EXTRACURRICULAR ACITIVITIES & SPECIAL INTERESTS

Collegiate

UNR Persian Club - Treasurer
UNR Bahá'í Club - Member
Student Association for International Water Issues

High School

National Junior Reserve Officers Training Corps. (NJROTC)
Key Club
Student Government
Varsity Tennis
Varsity Bowling

TECHNICAL SKILLS

Maple Software
Minitab Software

OTHER LANGUAGES

Farsi
Spanish

WORK EXPERIENCE

English Teacher, Virtues Teacher, Librarian – Prosperity Foundation: Colegio Ridvan
Las Moras, El Salvador Sept 2008 to present

The teaching position involves creating and executing class lessons for students ranging from Kindergarten to ninth grade. There are a total of seven classes, each receiving individual English and Virtues lectures. The librarian duties involve the cataloging and upkeep of the books and computers in the library. Prior to my arrival, there was no organization system in practice for the books (i.e. Dewey Decimal). Also, occasional responsibilities include the maintenance of the premise (i.e. seasonal painting).

Math Grader – University of Nevada Reno: Mathematics and Statistics Department
Reno, NV October 2007 to May 2008

Duties included the preparation of homework keys, grading and recording of individual scores. Courses graded for were Calculus I and Math Education.

Math Tutor – ICDA Charter High School

Reno, NV

March 2006 to May 2008

Position involved individual tutoring and, at times, brief group lectures. The curriculum level was High School, ranging from Pre-Algebra to Pre-Calculus. The main struggle with the student population was passing the Nevada State Proficiency Exam, an exam necessary to pass in order to graduate from a Nevada High School. The grant that employed me was specifically funded to the school to hire math tutors to help students pass this exam.

Math Tutor – Self-Employed

Reno, NV

May 2006 to May 2008

Duties generally included review and aid for students looking to take standardized tests. Tests ranged from High School level to post-Undergraduate level. Amongst these exams were the Nevada State Proficiency Exam, General Graduate Record Examination, and various engineering exams.