Are you self-motivated, creative, dedicated, easy to get along with, mature, diplomatic, dependable, and interested in building web pages?

If you thrive in an environment where challenge is plentiful and your contribution is valued, consider the following:

**Student WebCT/Vista Support Analyst Position**

NAU has selected WebCT Vista as its new course management system. The Center for Technology Enhanced Learning (CTEL) needs a strong team of skilled students to help us move hundreds of web courses from the old system (WebCT Campus Edition) to the new and to provide technical support to faculty during this transition. You’ll be working closely with our Vista Migration Team and with individual faculty on various web courses and related projects. Duties will include preparing courses in WebCT Campus Edition for migration to the new WebCT Vista environment, cleaning up course web pages, helping faculty configure Vista tools, identifying accessibility problems, troubleshooting computer configuration issues, and working with CTEL staff and faculty to resolve migration issues.

Position requires the following attributes:

* a flexible, self-motivated, responsible, and hard-working person who works well with others, especially with faculty
* good communication and interpersonal skills
* excellent time management and organizational abilities
* knowledge of or willingness to learn WebCT Vista, HTML, CSS, and Dreamweaver
* proofreading skills, strong attention to detail, and emphasis on producing high-quality work
* ability to work within tight deadlines
* ability to work as part of a team and to work independently with minimal supervision
* available to work over most of the summer
* desire to learn standard web technologies and good work practices
* mentoring, supervisory, and instructional design skills are a plus.

**Pay Rate:** $8.00 — $10.00 per hour, depending on experience, skills, and leadership ability.

Several positions are available. Students who have more experience and good leadership skills will be assigned team lead roles. We offer great opportunities to enhance and build your skills as a web designer.

Email your resume to Kevin Mackett or Matt Minister. Please include a statement with URLs of any web projects you’ve worked on, why you’re interested in the position, and if you are eligible for work study (not required).