

**Grants for Teaching and Learning
Resources and Curriculum Development**

Grant Information Plan

Project Overview:	
Grants for Teaching and Learning Resources and Curriculum Development National Endowment for the Humanities	
Applicant:	
E-Learning Center and Spanish Department at Northern Arizona University	
Grant Deadline:	
October 14, 2005 (send via ground mail)	
Project Period:	
Up to 3 years	
Award Amount (per grant period):	
\$200,000	
Matching Funds:	
\$40,000 Cost Share	
Estimated Total No. Pages:	
~40 pages	
Estimated Total No. Days	
23 days	
Request for Proposal Statement of Purpose	
<p>“Grants for Teaching and Learning Resources and Curriculum Development support projects that improve specific areas of humanities education and serve as national models of excellence. Projects must draw upon scholarship in the humanities and use scholars and teachers as advisers. NEH is especially interested in projects that offer solutions to problems frequently encountered by teachers.”</p>	
Materials Developments Project Purpose	
<p>“Materials development projects involve groups of teachers and scholars working collaboratively to create resources, such as sourcebooks, document collections, or teaching guides, on specific humanities topics and texts. The development of the materials should have a significant impact on humanities instruction nationwide. Such materials may use print or electronic formats, but the preparation of traditional textbooks is ineligible for funding.”</p>	

Application Review Criteria

1. Intellectual quality of the project

- The rationale for the project is clear and persuasive with detailed exposition of the topic(s) in the humanities to be addressed.
- The project draws on sound humanities scholarship.
- The proposal explains in detail how the grant product will provide teaching and learning resources that are academically rigorous, thoughtful, and stimulating.
- The project addresses effectively the appropriate issues of teaching and learning in its subject area. **Intellectual quality of the project**

2. Quality of the project design

- Activities are well planned and described in adequate detail.
- Activities advance the project in thoughtful and creative ways.
- Personnel are qualified to carry out their responsibilities.
- Plans for administration are sound.
- The letters from scholars, other consultants, and participants demonstrate interest and commitment.
- Evidence of commitment and support among the participating institutions is provided.
- Plans include appropriate evaluation and the letters from external evaluators demonstrate interest and commitment.
- The project budget is reasonable.

3. Potential for significant impact

- The project will significantly enhance humanities teaching and learning.
- The results will be disseminated and made available to all interested users.
- The project's impact will extend beyond the period of the grant.

Task Description

Tasks	Start Date	End Date	Resource Names	Estimated Time
Letter of Commitment -- Drafted	9/14/2005	9/15/2005	PM	3 hours
Contact Grants and Contracts/NAU Foundation about Grant Submission	9/14/2005	9/15/2005	PM	½ hour
External Evaluator Selected	9/15/2005	9/16/2005	PM or Carter or Spanish	???
3 Page Resumes of Project Personnel	9/16/2005	9/17/2005	All personnel	1 hour each project personnel
Letter of Commitments Signed	9/16/2005	9/17/2005	PM	4 hours
Materials Tool Development	9/19/2005	9/21/2005	PM and Content	24 hours

Outline			Development Specialist (CDS)	
Narrative: Intellectual Rationale	9/19/2005	9/23/2005	CDS	2 pgs: 10 hours
Schedule of Activities	9/21/2005	9/22/2005	PM and CDS	Table: 12 hours
Budget and Budget Narrative	9/22/2005	9/24/2005	PM	16 hours
Criteria and Procedures for selecting participants?	9/23/2005	9/24/2005	CDS	1/2 pg: 5 hours
Syllabi/Reading Lists	9/23/2005	9/24/2005	CDS	4 hours
Narrative: Content and Design	9/26/2005	9/30/2005	PM and CDS	5 pgs: 30 hours
Narrative: Need for Proposed Materials	9/26/2005	9/29/2005	PM and CDS	3 pgs: 15 hours
Narrative: Institutional Context	9/26/2005	10/8/2005	PM or Carter	1 pg: 5 hours
Narrative: Staff and Participants	9/26/2005	9/27/2005	PM	1 ½ pgs: 7 hours
Narrative: Evaluation	9/26/2005	10/8/2005	External Evaluator	5 pgs: 25 hours
Narrative: Follow-up and Dissemination	9/26/2005	10/8/2005	PM and Carter	1 pg: 5 hours
Prototypes of Digital Materials, such as CD-ROMs or website addresses	9/30/2005	10/1/2005	PM and student workers	12 hours
One Page Summary	10/4/2005	10/4/2005	PM	5 hours
Signed NEH Cover Sheet	10/7/2005	10/7/2005	PM and Carter	1 hour
Table of Contents	10/7/2005	10/7/2005	PM	1 hour
Application Cover Sheet w/ original signatures	10/7/2005	10/8/2005	PM	4 hour
3 copies application cover sheet	10/7/2005	10/8/2005	PM	1 hour
3 copies of one page summary	10/7/2005	10/8/2005	PM	1 hour
Original completed budget form	10/7/2005	10/8/2005	PM	2 hours
9 copies of the proposal	10/7/2005	10/8/2005	PM	4 hours