

UNIVERSITY CURRICULUM COMMITTEE

PROPOSAL FOR COURSE CHANGE

1. Is this a Liberal Studies or Diversity Course? Liberal Studies ☐ Diversity ☐ Both ☐
2. Course change effective beginning of what term and year?
(ex. Spring 2008, Summer 2008) See effective dates schedule. Fall 2007
3. College CENS 4. Academic Unit Construction Management
5. Current course subject/catalog number CM 329
6. Current catalog **title**, course **description**, and **units**. (Copy and paste from [current on-line academic catalog](#)).
CM 329 CONSTRUCTION ESTIMATING AND BIDDING (3)
Development of complete estimates including bid documents, strategies, material and labor costing, computerized worksheets, and subcontractor buyout. Prerequisite: CM 222 and CM 224 and CM 225 and (CIS 120 and CIS 120L) or (CS 122 or CS 122H or CS 123)
7. Is course currently cross-listed or co-convened? yes ☐ no ☒
If yes, list course _____
Will this continue? _____
8. Is course an elective? ☐ or required for an academic plan/subplan? ☒
If required, for what academic plan/subplan? _____
If required, also submit *Proposal for New Plan or Plan Change*.
9. Will other courses or academic units, be affected by this change? (Consider prerequisites, degree requirements, etc.) yes ☐ no ☒
If yes, explain in the justification and provide supporting documentation from the affected departments.
10. Does this change affect community college articulation? yes ☐ no ☒
If yes, explain how in the justification and provide supporting documentation from the affected institutions.
- Is the course a Common Course as defined by your Articulation Task Force? yes ☐ no ☐
If yes, has the change been approved by the Articulation Task Force? yes ☐ no ☐
- If this course has been listed in the *Course Equivalency Guide*, should that listing be left as is, ☐ or be revised? ☐
If revised, how should it be revised? _____

FOR SECTION 11 ONLY COMPLETE WHAT IS CHANGING.

11. a. Proposed course subject /catalog number _____ b. Proposed units _____

c. If subject/catalog number change, is there a course fee attached to the current subject/catalog number that needs to be moved? Yes ☐ No ☐
If yes, please attach a Justification Form for Instructional Fees indicating the new course subject/catalog number change.

d. Proposed to co-convene with _____ Date approved by UGC _____
(Must be approved by UGC prior to bringing to UCC. Both course syllabi must be presented)

e. Proposed to cross-list with _____
(Please submit a single cross-listed syllabus that will be used for all cross-listed courses.)

f. Proposed long course title _____
(max 100 characters including spaces)

g. Proposed short course title _____
(max 30 characters including spaces)

h. Proposed catalog course description (max. 30 words, excluding requisites)

i. Proposed grading option: Letter grade ☐ Pass/Fail ☐ or Both ☐
(If both, the course may only be offered one way for each respective section.)

j. May course be repeated for additional units? yes ☐ no ☐
j.1. If yes, maximum units allowed? _____
j.2. If yes, may course be repeated for additional units in the same term? (ex. BIO 300, PES 100)
yes ☐ no ☐

k. Please check **ONE** of the following that most appropriately describes the proposed course change(s):
Lecture w/0 unit embedded lab ☐ Lecture only ☐ Lab only ☐ Clinical ☐ Research ☐
Seminar ☐ Field Studies ☐ Independent Study ☐ Activity ☐ Supervision ☐

l. Proposed prerequisites (must be completed before) _____
CM 222 and CM 224 and CM 225 and CM 253 and (CIS 120 and CIS 120L) and STA 270

m. Proposed corequisites (must be completed with) _____

n. If course has no requisites, will all sections of the course require: (If course has pre or co requisite, skip to question 12)
Instructor consent ☐ Department consent ☐ No consent ☐

12. Justification for course change. Please indicate how past assessments of student learning prompted proposed changes.

Provide consistency for course expectations, especially with transfer students.

Please note: STA 270 is already part of the approved CM program of study, we are just making it a prerequisite for a course that requires statistical knowledge and skill sets.

13. Approvals

Department Chair/ Unit Head (if appropriate)

Date

Chair of college curriculum committee

Date

Dean of college

Date

For Committee use only

For University Curriculum Committee

Date

Action taken: _____ approved as submitted _____ approved as modified

Note: Submit original to associate provost's office. That office will provide copies to college dean, department chair, and Academic Information Office.